**THE UNIVERSITY OF BRITISH COLUMBIA**

**DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**SAFETY TEAM MEETING MINUTES**

**Thursday, November 29, 2018**

**ESB Room 4009**

**9:30am - 10:30am**

**Present:** Renee Haggart (Co-Chair), Ian Ayeras (Secretary), Tim Morgan, Denise Feighan (PIMS), Mike Leblanc, Cole Lord-May (Grad Student Representative), Amy Chan

**Regrets:** Roger Francois (Co-Chair), Peggy Ng (Statistics), Tarn Khare (MDRU), Rich Friedman, Kate Blackburn (Faculty of Science), Lora Pakhomov, Peter Winterburn

**Action Items:**

* **Meeting called to order: 9:32AM**
* Address the annual EOAS RMS Departmental Inspection Report (ongoing) – RH/TM
* Address EOAS Office Self-Inspection Checklists – RH/TM

**Adoption of previous Safety Committee Meeting Minutes:** Tuesday, October 2, 2018

Approved: ML

Seconded: TM

1. **ACCIDENT/INCIDENT REPORTS:**

* N/A

1. **ITEMS ARISING FROM THE MINUTES:**

* Results of lab inspections – The results of lab inspections were presented to the Committee for review and action. None of the items were of critical importance. Of note were (i) an instance where instances where glass waste was improperly stored, (ii) chemical inventories not being kept up to date, labs have respirators for use but occupants not being fit tested, (iii) lack of appropriate signage, (iv) several improperly secured gas cylinders, (v) lack of posting of monthly lab inspections, emergency procedures and (vi) excess solvents in lab. About 20% of inspected areas had items requiring action.
* TM work with the Co-Chairs to ensure all affected labs are advised of their deficiencies and will follow up to ensure rectifying actions are taken by the appropriate PIs.
* RH/TM will follow-up on Office-Self Inspection lists to remaining personnel and other spaces.

1. **NEW BUSINESS**

* The issue of First Aid attendants was raised. TM advised that Work SafeBC is requiring that every building at UBC must be treated as a separate workplace and must have a level 2 first aid attendant and first aid room. This directive is currently under appeal by UBC. In the interim, 2-4444/911 continues to be the first avenue of first aid response for the university.
* TM reported that the JOHSC has introducing a new general inspection checklist. May cause some issues because of new and significantly expanded requirements, including inspecting of building exteriors. They have recently released a revised version that is less confusing that the original version. Many addition items have been added to each classification of spaces.
* DF mentions that PIMS has a new level 2 first aid attendant. DF will forward contact information

Meeting Adjourned 10:10AM

**Next Safety Team Meeting - Thursday January 24, 2019**